Document Locator

Your family can't use a document they can't find. Note where each original is kept: a home safe, a safe deposit box, your attorney's office, or online.

Important papers

Document	Where it's kept	Date or notes
Will		
Trust		
Financial power of attorney		
Health care proxy / advance directive		
Birth certificate		
Marriage or divorce papers		
Social Security card		
Military discharge (DD-214)		
Deeds and property titles		
Vehicle titles		
Insurance policies		
Association card and certificates		
Tax returns (last 3 years)		
Safe deposit box and key		
Prepaid funeral contract		

Online accounts

Service or account	Username or email	Close, keep or memorialize?

WHERE MY PASSWORD MANAGER OR PASSWORD LIST IS KEPT (NEVER THE PASSWORDS THEMSELVES)

For your personal records. This kit is not a will and is not legal advice. Laws vary by state; talk to a licensed attorney about your situation.